

Foreign Service Limited Position Opportunity: Senior Climate Change Technical Advisor, Bureau for Humanitarian Assistance, Office of Technical and Program Quality - FSL-0301-02

(1) Senior Climate Change Technical Advisor, FSL-0301-02

- **Agency:** U.S. Agency for International Development
- **Organization:** Bureau for Humanitarian Assistance, **Office of Technical and Program Quality** (BHA/TPQ).
- **Location of Position:** Washington, DC.
- **Open Period:** 01/18/2023 – 01/31/2023
- **Appointment Type:** This is an excepted service, time-limited appointment, not-to-exceed five years
- **Salary:** FSL-02. [Foreign Service pay table](#), Washington locality.
- **Number of Vacancies:** One within the [BHA/TPQ office](#).

Description of Organization: The Bureau for Humanitarian Assistance (BHA) provides global leadership and a strategic approach in humanitarian response, promoting human welfare, alleviating suffering, and providing the foundations for transformative change and self-reliance, serving both national foreign policy interests and people in need of humanitarian assistance. BHA fulfills USAID's role as the lead U.S. Government Agency for responding to emergencies and disasters overseas with both food and non-food emergency assistance, as well as providing a holistic approach to USAID's programming across the spectrum of preparing for, responding to, mitigating, and preventing disasters.

The Office of Technical and Program Quality (TPQ) leads the Bureau's efforts to provide high quality programmatic and technical leadership, oversight, and guidance. In addition, TPQ leads the Bureau's external engagement with academia and coordinates research to advance the effectiveness, efficiency, and impact of humanitarian and multi-year programming.

Applicants will be assigned to the Natural Hazards and Disaster Risk Reduction Team (NHDRR). The NHDRR Team provides technical leadership and expertise in conflict and non-conflict settings by coordinating BHA's DRR efforts and analyzing, forecasting, and providing early warning of geological and hydrometeorological hazards—including earthquakes, landslides, volcanoes, tsunamis, cyclones, droughts, floods, and other severe weather events. The NHDRR Team addresses DRR and climate variability and change by providing information, planning, and program guidance at local, national, and international levels. The Team leads BHA's efforts to reduce exposure and vulnerability to disasters, and to strengthen early warning and early action to increase preparedness and resilience.

Commitment to Diversity and Inclusion: All employees are measured on how they foster a climate of respect in interactions with others, value differing perspectives, and treat others in a fair, equitable, and culturally sensitive manner. All employees are expected to adhere to equal employment opportunity (EEO) policies and value diversity and inclusion in performing everyday duties and responsibilities.

Description of Position: The Senior Climate Change Technical Advisor will:

- Serve as a core member of design teams for programs and requests for proposals in the role of a climate change/adaptation subject-matter expert, ensuring that new activities strategically focus, integrate, and measure climate change, as needed.
- Represent the NHDRR Team on co-creation approaches during climate-specific activity design.
- Exercise leadership and operational support to link, integrate and coordinate NHDRR Team activities using a climate change lens to align with the Agency's and BHA's climate objectives, achieve synergies across the team, and ensure effective implementation.
- Help to identify and compile NHDRR Team climate data or analyses needed for design efforts.
- Participate in reviews of emergency applications, ensuring that applicants adhere to the climate keyword guidance.
- Guide the NHDRR Team on climate research design and methodologies, applied research studies, impact assessments, knowledge capture and sharing, and the application of learning to support climate activity design and management.
- Assist in developing a climate-focused agenda, including monitoring, evaluation, reporting, and learning of NHDRR Team programming.

- Advise the NHDRR Team on interpreting and incorporating climate program M&E findings from data quality assessments, project and activity monitoring and oversight, site visits, and evaluation findings into on-going and future activities.
- Assist with the preparation of NHDRR data for the annual Performance Plan and Report and other reporting in cooperation with BHA monitoring specialists.
- Provide expert technical advice and assistance on climate change issues as it relates to humanitarian assistance to support the NHDRR Team.
- Support the team with reporting on climate change issues and activities as required by BHA, USAID and the US Government (USG).
- Provide technical advice on integrating climate change into BHA's early recovery, risk reduction and resilience plans and programs.
- Review proposals, concept papers and other documents submitted by various partners, including NGOs, universities, PIOs, and other organizations to ensure technical merits for climate adaptation and that they are in line with the technical practices and policies of BHA and USG.
- Participate in BHA and agency climate-related meetings, strategy development and implementations as appropriate
- Design and carry out programs, projects, studies or other related work and apply new developments in climate adaptation to BHA programming, as appropriate.
- Provide technical advice, assessment, evaluation, and guidance in development of BHA plans and programs related to climate change.
- Prepare briefing materials, background documents, talking points and other relevant documents for BHAA and USAID related to climate change.

Future of Work Designation: This position has been designated as Remote Eligible.

Qualifications:

- Must be a U.S. citizen.
- Must have one year of specialized experience equivalent to the next lower grade level, FSL-03 or GS-13, of this position.
- Overseas experience working on rapid response, political complex crises assistance programs, is preferred.
- The Senior Climate Change Technical Advisor position requires a specific clearance level based on organizational location. Candidates must be able to obtain and maintain the security clearance level associated with the position for which they have been selected.

Interested candidates should submit (in .pdf or Microsoft Word Format):

- Resume/CV;
- Cover letter (one page or less) expressing a statement of interest, including one paragraph (250 words or less) that describes where in the resume the applicant meets the specialized experience qualifications; state whether you have veterans' preference or if you have held or currently hold a political appointment (PA) within the last five years; (NOTE: current/former PA should submit their appropriate SF-50 which demonstrates their appointment);
- Three professional references with at least one current or former supervisor;
- Stated security clearance level, if applicable;
- Stated U.S. citizenship (if citizenship is not stated, application will not be considered).

Please submit your application package to bha.ams.staffing@usaid.gov. Subject line must be as follows specific to the position and office being applied to. Subject lines must read: **"FSL Application: Office of Technical-Senior Climate Advisor-FSL-02-BHA."** Application submissions are required by **11:59 p.m. EST on 01/31/2023**. Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration. This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

[EEO Policy Statement](#)

[Reasonable Accommodation Policy](#)